



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, November 15, 2016

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez and Mayor/Chair Kevin Stapleton

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

A. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Danielle Tellez, Human Resources Director
Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)

B. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Danielle Tellez, Human Resources Director
Unrepresented Employees: Mid-Management, Supervisory and Professional, and Confidential and Technical Employees; and Executive Employees (excluding the City Manager)

RECESS

CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY JOINT MEETING—OPEN SESSION 7:30 p.m.

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez and Mayor/Chair Kevin Stapleton

PLEDGE OF ALLEGIANCE

Led by Councilmember Delach.

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

Recognition of the 2016 Christmas Parade Committee Members

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1. Minutes of the November 1, 2016, Special Study Session and Regular Meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.**
- CC 2. Payment of City Demands in the Amount of \$2,171,901.25.**
- CC 3. Payment of Agency Demands in the Amount of \$56,507.55.**
- CC 4. City Council to Adopt Resolution No. 16-7553 Confirming Continued Existence of An Emergency Condition for the Residual Control System at the Charter Oak Reservoir Site Pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.**
- CC 5. Third Amendments to Contract with Boss Janitorial Services, Inc. for Janitorial Maintenance Services.**
- CC 6. Set Public Hearing Date of November 29, 2016 Special Meeting for the Consideration of Vesting Tentative Tract Map (VTTM) 74512, to Subdivide the 10.66-acre Project Site into 23 Lots with 21 Lots and 12 Letter-Lots on Approximately 6.12 Acres for the Residential Development of 117 For-Sale Townhouse Units, Private Drive Aisles, Recreation Facilities and Common Open Space Areas; and 2 Lots (Lots 22 and 23) on Approximately 4.54 Acres for Public/Transit and Public/Civic Uses for Property Located Generally at 1162 North Citrus Avenue and 117 East Covina Boulevard - APN: 8406-019-019, 8406-019-020 and 8406-019-017.**
- CC 7. Professional Services Agreement with Advantage, Inc. for Printing and Binding Services for the City of Covina's Quarterly Newsletter Publication.**
- CC 8. Professional Services Agreement with Robert Half International, Inc. for Accounting Services.**
- CC 9. Establishment of the Sum of Bond Required of Specified City Employees.**
- CC 10. Request to Increase Compensation to Liebert Cassidy Whitmore for Legal Services Provided in Fiscal Year 2016-2017.**

PUBLIC HEARING

- PH 1. Ordinance No. 16-2063 Adopting by Reference the 2016 Editions of the California Administrative, Building, Electrical, Mechanical, Plumbing, Energy, Historical Building, Fire, Existing Building, Green Building Standards, and Reference Standards Codes and Related Model Codes, with Appendices and Amendments Thereto; and Amending Title 14 (Building and Construction) of the Covina Municipal Code - Second Reading & Adoption.**

Staff Recommendation:

Waive full reading, read by title only, and adopt on second reading **Ordinance No. 16-2063** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, ADOPTING BY REFERENCE THE 2016 EDITIONS OF THE CALIFORNIA ADMINISTRATIVE, BUILDING, ELECTRICAL, MECHANICAL, PLUMBING, ENERGY, HISTORICAL BUILDING, FIRE, EXISTING BUILDING, GREEN BUILDING STANDARDS, AND REFERENCE STANDARDS CODES AND RELATED MODEL CODES, WITH APPENDICES AND AMENDMENTS THERETO; AND AMENDING TITLE 14 (BUILDING AND CONSTRUCTION) OF THE COVINA MUNICIPAL CODE.”

PH 2. Resolution No. 16-7552 to Consider the Appeal of Planning Commission’s Decision to Approve Resolution No. 2016-025 PC with Conditions of Approval.

Staff Recommendation:

Adopt **Resolution No. 16-7552** to sustain the City of Covina’s Planning Commission’s decision to approve Resolution No. 2016-025 PC with Conditions of Approval for SPR 16-012 and CUP 16-009, a request to offer general alcohol (Type 47 ABC License) for a new sit-down eating establishment located on the ground-floor level of the building located at 211 North Citrus.

PH 3. The Establishment and Adjustment of Certain Service and Development-Related and Other User Fees.

Staff Recommendation:

Open and conduct the Public Hearing and adopt **Resolution No. 16-7554** adopting a City-wide Comprehensive User Fee Study, adopting a comprehensive fee schedule establishing and amending certain service and development-related fees for City services, and authorizing the payment of such fees by credit card, debit card or electronic funds transfer.

PH 4. A Public Hearing to Consider Issuing a Report and Subsequent Adoption of Urgency Ordinance No. 16-2066 Extending a Moratorium on Issuing Any Permits for Any New Used Merchandise, Secondhand and/or Thrift Stores or the Expansion of Any Existing Used Merchandise, Secondhand and/or Thrift Stores.

Staff Recommendation:

1. Open the public hearing, receive public testimony, and close the public hearing.
2. Adopt and issue the report on measures taken during the moratorium per Government Code Section 65858.
3. Adopt **Urgency Ordinance No. 16-2066** entitled, “An Urgency Ordinance of the City of Covina Extending the Term of Ordinance No. 15-2047 Enacted Pursuant to Government Code Section 65858 Establishing a Moratorium on the Establishment of Any New Used Merchandise Stores and Secondhand Stores, or Thrift Stores in the City of Covina, or the Expansion of Any Existing Used Merchandise Stores, Secondhand Stores or Thrift Stores, Declaring the Urgency Thereof and Making a Determination of Exemption Under the California Environmental Quality Act;” a four-fifths (4/5) vote is required per California Government Code Section 65858.
4. Direct staff to draft revisions to Chapter 17 of the Covina Municipal Code relating to Used Merchandise, Secondhand and/or Thrift Stores and return to the City Council for consideration of the proposed revisions by June 2017.

CONTINUED BUSINESS

CB 1. First Amendment to Professional Services Agreement with Blueray Management LLC to Provide Seasonal Aquatics Programs and Services.

Staff Recommendation:

Approve First Amendment to Professional Services Agreement with Blueray Management LLC to provide seasonal aquatics programs and services.

NEW BUSINESS

NB 1. City Council Consideration of Participation in the 2017 Greater Los Angeles Homeless Count.

Staff Recommendation:

Consider participation in the 2017 Homeless Count and approve the Opt-In Program Agreement for the 2017 Greater Los Angeles Homeless Count Opt-In Program with the Los Angeles Homeless Services Authority, subject to final approval of terms by the City Attorney, and authorize the City Manager or his designee to sign related documents.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its special meeting of the Council/Agency/Authority scheduled for Tuesday, November 29, 2016, at 7:00 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, November 15, 2016, meeting was posted on November 10, 2016, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; and 2) the Covina Public Library, 234 N. Second Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.